# Grantmakers for Education 2023 Request for Session Proposals

## RFP Form Question Worksheet

*Feel free to use this worksheet to plan your submission. Keep in mind that* ***session proposals must be submitted using our*** [***online form***](http://www.cvent.com/c/abstracts/0d4478e5-8655-4c4a-a657-59d4db8bd644)*. Emailing this worksheet to us does not constitute a submission. Questions? Contact* [*programs@edfunders.org*](mailto:programs@edfunders.org)*.*

Please read our [submission guide](https://www.edfunders.org/resource/2023-annual-conference-session-proposal-submission-guide/) before filling out the form. Thank you!

## Page 1

### Enter Session Organizer Information

The session organizer is the person who develops, oversees and manages the session. The session organizer serves as the main contact for the session.

*If you are a nonmember*, please use this section for the member contact information and put your information under "Additional Contacts" below.

**First Name**

**Last Name**

**Email Address**

**Organization**

**Job Title**

**City**

**State**

**Office Phone**

**Mobile Phone**

### Additional Contacts

If you would like communications to go to an additional organizer, please enter their information here.

**Contact’s Name**

**Contact’s Email**

## Page 2

### Session Types

We are offering several types of learning sessions this year. Please select the type of session you are interested in presenting below, and fill out the proposal form to reflect the session type you selected. You can find more details in the session proposal guide.

LEARNING SESSIONS

A 75-minute session in the form of an interactive workshop, panel session, etc., held October 10-12. Unless there is a compelling reason discussed in your proposal, panels should include no more than 3-4 people.

SNAPSHOT SESSIONS

A 45-minute fast-paced session with high-level takeaways, presented twice during one afternoon block, held October 10-11. We recommend no more than 3 presenters.

FUNDER LABS

A 75-minute funder-only learning space where attendees can candidly address issues that are specific to funders, held October 12.

**Please choose your preferred session type:**

Learning Session

Snapshot Session

Funder Lab

**If you would consider an alternate session type, indicate which:**

Learning Session

Snapshot Session

Funder Lab

## Page 3

### Enter Your Submission's Details

**Session Title** (90 character limit.)

Please enter your proposed session description below. This description will be the basis of text used in promotional materials, the website and the mobile app, so please craft it to attract the audience for your session and include the relationship to the conference theme. Titles and descriptions may be edited for clarity. (600 characters limit)

**Proposed Session Description**

**Topical focus areas** (Select up to 3)

Academic learning (e.g. STEM, literacy, etc.)

Arts education

Birth-5

Civic engagement and democracy

Education research, data and measurement

Educators

Elementary school

Family and community engagement

Grantmaking practice

Innovation

Middle and high school

Out-of-school time

Policy and advocacy

Postsecondary

School choice

Social and emotional learning

Systemic change

Technology in learning

Workforce development

**What audience is this session intended for?** (select all that apply)

Arts education grantmakers

Early childhood funders

Foundation leadership

Foundation support staff

K-12 funders

New grantmakers in education

Out-of-school time funders

Postsecondary funders

Workforce and alternative pathway funders

Other:

The term “educational equity” encompasses many different ideas, (e.g. providing access/opportunity in new ways; challenging traditional definitions and measurement of impact; shifting how programs or grantmaking operate; altering systems and policies).

**How does your session address educational equity?** (select up to two)

Access and supports for other distinct communities (not defined by race/ethnicity, such as LGBTQ, disabled, etc.)

Addressing rural-urban-exurban divides

Addressing the digital divide

Challenging conventional definitions of success

Communications strategies at a moment of polarization

Democratizing evidence

Does not address educational equity

Expanding access to out-of-school or arts-based experiences

Expanding opportunities for academic experiences

Expanding opportunities for socio-emotional/mental health supports

Improving systems adjacent to education

Racial justice

Resource/financial equity

Other:

[optional] **Please provide more details about how your proposed session will support funders in exploring issues of equity and the connection to their work.** (1,000 character limit.)

### Learning Objectives

**Please indicate 1-2 learning objectives.** When defining the key ideas, tools and strategies an audience will take away, consider what grantmakers are likely to be looking for and what will add value to their work.

Learning Objective:

Learning Objective:

**Describe how your program would benefit the education grantmaking community.** (1,700 character limit.)

**How is your session particularly relevant to current issues in education philanthropy?** (1,700 character limit.)

[optional] **Please provide links to recent news or publications that showcase the timeliness and noteworthiness of your session's content:** (1,000 character limit.)

**Provide a sample agenda** for your session that includes specific time allocations. Learning Sessions and Funder Labs are 75 minutes long; Snapshot sessions are 45 minutes long. For Snapshots, please specify a presentation format that will ensure brevity. (1,000 character limit.)

**Describe how your session format, content, and delivery will make for a high quality and engaging experience.** (500 character limit.)

### Optional Information

**If you are submitting this proposal on behalf of a Grantmakers for Education Impact Group, or submitting in partnership with additional EdFunders members, please identify them here.**

## Page 4

### Speaker/Moderator Details

Add your speakers and your moderator below. As you invite presenters please keep in mind that the selection committee will consider the diversity of panels (e.g. background, circumstances, ideology, lived experience, role or identity). Each speaker or moderator email needs to be unique.

**I (the session organizer) will be...**

A speaker for this session

A moderator for this session

Solely organizing the session

If you selected speaker or moderator for yourself, please add the following information.

**LinkedIn URL**

**Twitter URL**

**Biography** (1,000 character limit)

**Profile Image** (high-resolution headshot, preferably square, 1MB or smaller)

Please note, if you have indicated above that you are a speaker or moderator for the session, do not add yourself to the speaker section below.

### Add Speaker/Moderator

Please be prepared to answer the following questions for each speaker/moderator:

**Speaker or Moderator?**

**Are they confirmed?**

**Prefix**

**First Name**

**Last Name**

**Email Address**

**Organization**

**Job Title**

**LinkedIn URL**

**Twitter URL**

**Biography** (1,000 character limit)

**Profile Image** (high-resolution headshot, preferably square, 1MB or smaller)

[Answer once reflective of the full list of speakers/moderators]  
**Explain the value that these specific speaker(s)/moderator bring to your session. Please include any links to examples that showcase the speakers' expertise and experience.** (2,000 character limit.)

## Page 5

**Review your submission, then click “Submit”.** After you have submitted your proposal, you will have the opportunity to start a new proposal or edit your current proposal by clicking on MY SUBMISSIONS in the upper left, until the proposal period closes on March 20.